

# **BAISL Professional Development Grant**

## **Application Guidelines (p. 1 of 2)**

The **BAISL Professional Development Grant** is an annual grant for **up to \$1000.00** that is awarded to a BAISL member for the sole purpose of professional development. The recipient is chosen by the BAISL Grant and Recognition Awards Committee and announced at the spring meeting. The grantee will present on their experience at a BAISL meeting the following year.

**Smaller grant requests may be considered and awarded at the discretion of the committee and the availability of funds.**

### **Application Criteria**

- Applicant will be an active member of BAISL for at least one year.
- An active member is a current member who attends meetings regularly and has made some additional contribution (served on a committee, made a presentation, served on the board, etc).
- The applicant agrees to do a presentation at a BAISL meeting, within a year, to share experiences gained from the grant experience; and to submit a one-page written report for the organization's records.

### **Application Process & Deadline**

The 2020 Grant Application form will be sent to the listserv (and also posted on the BAISL website).

Applications should be uploaded via the BAISL Google Form to the committee **no later than Monday, February 24, 2020.**

The Grant will be awarded at the annual spring meeting on **March 6, 2020.**

The grant must be spent in the school year following the award. The committee must be notified immediately of changes or delays in the grantee's plans.

The awarded grant will help defray the cost of a class or classes, seminar(s), conference(s), or other forms of enrichment in the field of librarianship.

### **Selection Criteria**

Selection of the grantee(s) will be made by the BAISL Grant and Recognition Awards Committee and will be based on the significance, relevance, and feasibility of the proposed activity or program. Selection criteria include:

- The impact of the applicant's professional development.
- The quality of the proposal and adherence to the guidelines.
- The overall value to the individual and the BAISL community.

# The BAISL Professional Development Grant

## Application Guidelines (p. 2 of 2)

The application must include the following information in as much detail as possible.

Completed applications must be uploaded to the BAISL Grant Committee (via the BAISL Grant Google Form) no later than **Monday, February 24, 2020**. Failure to include all information may affect the processing of your application.

In a separate document, please address the following five areas, using these descriptors as headings:

1. **Activity:** Describe the activity or nature of the activity or program. Please be very specific.
2. **Professional Goals:** How does this activity of program support your professional goals?
3. **Budget:** Please submit a budget including, in detail, what the grant will be spent on (tuition, transportation costs, conference fees, etc.)
4. **Timeline:** Please submit a timeline of your chosen program(s).
5. **BAISL Activity:** Please describe your active membership in BAISL (committees served on, Board member service, presentations, etc.). Include relevant dates.
6. **Presentation Commitment:** If you are the recipient of the BAISL Professional Development Grant *you agree to present and share your experiences with BAISL members at a meeting during the next school year.*